

Fair Registration Practices Report

Foresters (2010)

The answers that you submitted to OFC can be seen below.

This Fair Registration Practices Report was produced as required by:

- the Fair Access to Regulated Professions Act (FARPA) s. 20 and 23(1), for regulated professions named in Schedule 1 of FARPA
- the Health Professions Procedural Code set out in Schedule 2 of the Regulated Health Professions Act (RHPA) s. 22.7 (1) and 22.9(1), for health colleges.

Provision of Information About Registration Practices (1 / 13)

Describe how you make information about registration practices available to individuals applying or intending to apply for registration. Specify the tools used to provide information, and the manner in which you make that information available, current, accurate and user friendly in each of these subcategories:

a) steps to initiate the registration process

Website, email and phone calls. We speak to most candidates and all that have any difficulties.

A handbook is being developed for international applicants and Canadians who have not graduated from an accredited university program.

Our website is being revamped to make the requirements for registration more accessible to new applicants,

The website changes and handbook are due in 2011.

b) requirements for registration

Website, email and phone calls. We speak to most candidates and all that have any difficulties.

A tool is being developed with the handbook to assist in thorough, effective self-assessment and documentation for 35 required competencies.

c) explanation of how the requirements for registration are to be met, such as the number of years of schooling required for a degree to be deemed equivalent to an Ontario undergraduate degree, length and type of work experience, credit hours or program content

Website, email and phone calls. We speak to most candidates and all that have any difficulties.

A tool is being developed to assist in self-assessment and documentation for 35 required competencies.

d) any education or practical experience required for registration that must be completed in Ontario or practice that must be supervised by a member of the profession who is registered in Ontario

*** SAME AS LAST YEAR ***

Website, email and phone calls. We speak to most candidates and all that have any difficulties.

e) requirements that may be satisfied through acceptable alternatives

Website, email and phone calls. We speak to most candidates and all that have any difficulties.

Funding is being sought (HRSDC) for developing a shared (National) website specifically for international candidates and those from Canadian institutions that do not have accredited programs.

f) the steps in the assessment process

Website, email and phone calls. We speak to most candidates and all that have any difficulties.

A handbook is being developed for international applicants and Canadians who have not graduated from an accredited university program.

Our website is being revamped to make the requirements for registration more accessible to new applicants.

g) the documentation of qualifications that must accompany each application; indicate which documents, if any, are required only from internationally trained applicants

Website, email and phone calls. We speak to most candidates and all that have any difficulties.

A proposal has been made to have all Forestry regulators recognize all CICIC Members re degree equivalence/level. This would appear in the handbook..

h) acceptable alternatives to the documentation if applicants cannot obtain the required documentation for reasons beyond their control

Emails and phone calls. We speak to most candidates and all that have any difficulties. Website wording will be updated in 2011. The Registration Committee has discretion to accommodate true needs and seeks to help applicants to qualify.

i) how applicants can contact your organization

Website, email, phone, members' advice/referral. Website wording will be updated in 2011. The Registration Committee has discretion to accommodate true needs and seeks to help applicants to qualify.

j) how, why and how often your organization initiates communication with applicants about their applications

Candidates are invited to contact us whenever they wish and we contact them if materials are confusing or insufficient or appear unusually delayed.

k) the process for dealing with documents provided in languages other than English or French

Website, email and phone calls. We speak to most candidates and all that have any difficulties.

l) the role of third-party organizations, such as qualification assessment agencies, organizations that conduct examinations or institutions that provide bridging programs, that applicants may come into contact with during the registration process

*** SAME AS LAST YEAR ***

Website, email and phone calls. We speak to most candidates and all that have any difficulties.

m) any timelines, deadlines or time limits that applicants will be subject to during the registration process

Website, email and phone calls. We speak to most candidates and all that have any difficulties.

A handbook is being developed for international applicants and Canadians who have not graduated from an accredited university program.

Our website is being revamped to make the requirements for registration more accessible to new applicants.

n) the amount of time that the registration process usually takes

Verbal, email. Not explicitly on website, however, meeting dates of Registration Committee are listed (bi-monthly).

The planned new national assessment process is designed to meet the FQR protocol target, to provide an answer within a year maximum. Dates for this process will be set shortly.

o) information about all fees associated with registration, such as fees for initial application, exams and exam rewrites, course enrolment or issuance of licence

Website, email and phone calls. We speak to most candidates and all that have any difficulties. A fee schedule is posted on the website. Links will be developed to third party assessment agencies.

p) accommodation of applicants with special needs, such as visual impairment

Applicants are encouraged to discuss any difficulties.

Not on website; never encountered but would work to accommodate on a case-by-case basis. 2011 plans include a review against accessibility secretarial standards for year end.

Please identify and explain the changes in your registration practices relevant to this section that occurred during the reporting year.

See notes above.

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Amount of Fees (2 / 13)

Are any of the fees different for internationally trained applicants? If yes, please explain.

No, however, they may have translation and University program evaluation expenses and the cost of transcripts may be greater.

Please identify and explain the changes in your registration practices relevant to this section that occurred during the reporting year.

A full review of fees in 2009/10 resulted in no increases in application fees. An assessment Fee of \$75 dollars was introduced (assessment of course content from transcripts and course descriptions. It applies to international and Canadian applicants who have not graduated from an accredited University program.

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Provision of Timely Decisions, Responses and Reasons (3 / 13)

a) What are your timelines for making registration decisions?

*** SAME AS LAST YEAR ***

Registration Committee assesses applications with complete documentation every 2 months.

b) What are your timelines for responding to applicants in writing?

*** SAME AS LAST YEAR ***

Target is within 3 weeks after Registration Committee meeting. We allow 1 week for the minutes to be drafted and sent to Committee and up to 1 week for the Committee to approve before acting.

c) What are your timelines for providing written reasons to applicants about all registration decisions, internal reviews and appeal decisions?

*** SAME AS LAST YEAR ***

Target is within 4 weeks of Registration Committee meeting. We allow 1 week for the decision to be drafted and sent to Committee and up to 1 week for the Committee to approve.

d) Explain how your organization ensures that it adheres to these timelines.

We do our best and will defer applications which require further investigation in order to not hold up other applicants. Committee may consult by email on straight forward matters if the candidate can demonstrate that the matter is urgent.

Please identify and explain the changes in your registration practices relevant to this section that occurred during the reporting year.

Bylaws now clearly confirm a 6-year limit for filling of vacancies though the Registration Committee may extend this in exceptional circumstances.

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Access to Records (4 / 13)

a) Describe how you give applicants access to their own records related to their applications for registration.

*** SAME AS LAST YEAR ***

If requested, we would share any information requested-scanned and emailed if appropriate.

b) Explain why access to applicants' own records would be limited or refused.

It is not limited or refused but could be if safety were considered an issue (e.g. sponsor information)

c) State how and when you give applicants estimates of the fees for making records available.

*** SAME AS LAST YEAR ***

No fees to date.

d) List the fees for making records available.

*** SAME AS LAST YEAR ***

No fees to date.

e) Describe the circumstances under which payment of the fees for making records available would be waived or would have been waived.

*** SAME AS LAST YEAR ***

No fees to date.

Please identify and explain the changes in your registration practices relevant to this section that occurred during the reporting year.

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Resources for Applicants (5 / 13)

a) List and describe any resources that are available to applicants, such as application guides, exam blueprints or programs for orientation to the profession.

We have a reasonable amount of information on the website and through links. The website is being updated in 2011. Staff (committee

members occasionally) are available to speak to any applicant. Subject reading lists to prepare for any needed exams are available on request after receiving application fee. Some examiners are willing to speak to candidates to answer questions regarding the subject.

A handbook has been developed and a website is proposed to assist applicants to self-assess and assemble portfolios for assessment against new competency based standards.

b) Describe how your organization provides information to applicants about these resources.

By phone or email if need arises. The website will be updated in 2011.

Please identify and explain the changes in your registration practices relevant to this section that occurred during the reporting year.

Examiners have agreed to a revised format for exams and to more reading, but resources to online where practical. This project is underway at year end.

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Internal Review or Appeal Processes (6 / 13)

In this section, describe your internal review or appeal process. Some regulatory bodies use these two terms (*internal review* and *appeal*) for two different processes, some use only one of these terms, and some use them interchangeably. Please use the term that applies to your profession. If you use both terms (for two different processes), please address both.

a) List your timelines for completing internal reviews or appeals of registration decisions.

The Professional Foresters Act requires a reconsideration and allows written submission. This would be taken to the next meeting of the Committee (as notes bi-monthly). If not satisfied, as required by the Fair Access Act, our statute was amended to allow by-laws for an appeal process. The Executive Committee was designated. Target would be 2 months like the normal application timeline. We have no record of a request for reconsideration and have never had an appeal.

i. State the number of internal reviews or appeals of registration decisions that exceeded your timelines.

*** SAME AS LAST YEAR ***

N/A

ii. Among internal reviews or appeals that exceeded your timelines, state the number that were from internationally trained applicants.

*** SAME AS LAST YEAR ***

N/A

b) Specify the opportunities you provide for applicants to make submissions regarding internal reviews or appeals.

Written submissions are specified in the act for reconsideration and in the by-law for appeal. The act and by-laws are on the website.

c) Explain how you inform applicants about the form in which they must make their submissions (i.e., orally, in writing or by electronic means) for internal reviews or appeals.

*** SAME AS LAST YEAR ***

Currently any written format would be accepted. We would so advise them if asked.

d) State how you ensure that no one who acted as a decision-maker in a registration decision acts as a decision-maker in an internal review or appeal of the same registration decision.

First level of review is back to the Registration Committee (reconsideration) and would involve the same persons. Appeals go to the Executive Committee which has been named as our internal appeal body and has no members in common with the Registration Committee.

e) Describe your internal review or appeal process.

see above

f) State the composition of the committee that makes decisions about registration, which may be called a Registration Committee or Appeals Committee: how many members does the committee have; how many committee members are members of the profession in Ontario; and how many committee members are internationally trained members of the profession in Ontario.

We currently have 9 members on the Registration Committee (5 to 10 are required under the act). All but 1 are OPFA members (members of the profession). 1 is a publicly appointed Council member as required by the Act. Currently, none received their undergraduate training outside of Canada. The Executive Committee which acts as the appeal body has membership specified in the Act, four OPFA members (member of the profession) and 1 publicly appointed Councilor. Currently, none received their undergraduate training outside Canada.

Please identify and explain the changes in your registration practices relevant to this section that occurred during the reporting year.

Professional Foresters Act changed to allow by-law to set out internal appeal procedures. By-laws were completely re-written, suggestion by the OFC staff resulted in some clarifying edits and/or clarifying footnotes.

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Information on Appeal Rights (7 / 13)

This section refers to reviews or appeals that are available after an internal review or appeal. Describe how you inform applicants of any rights they have to request a further review of or appeal from a decision.

Website re reviews and would advise if asked. Appeals process will be on website in 2011 now that by-laws are approved. We have never had an appeal. Any person declined or receiving a decision to apply terms, conditions or limitations not previously agreed to by the applicant would be advised in writing.

Please identify and explain the changes in your registration practices relevant to this section that occurred during the reporting year.

See above

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Assessment of Qualifications (8 / 13)

This category covers your processes for assessing all qualifications, such as academic credentials, competencies, language ability or practical experience.

a) List the criteria that must be met in order for an applicant's qualifications to satisfy the entry-to-practice requirements for your profession.

For Registered Professional Forester status:1. Accredited 4 year, science based, degree or equivalent covering:

a)16 subjects and prerequisites (old standards)

OR

b)3 dozen measurable competencies in 7 listed fields

(new standards)

PLUS

equivalent acceptable to the Registration Committee.

2. 18 months professional experience in Ontario or

PLUS

candidates work.

3. 2 sponsoring members of the OPFA, familiar with the

each individual):

For Associate membership status(limited license specified for

documented for specified aspect(s) of

- 4 sponsors. At least 2 normally OPFA members.

- demonstrable competency at a professional level

more years of experience.

professional forestry. This is normally the result of 10 or

education.

- normally expect a science based degree or forest technician

b) Describe the methodology used to determine whether a program completed outside of Canada satisfies the requirements for registration.

U of T or WES and other recognized assessment bodies assess the level of the degree (4 year equivalent?) Applicant arranges for transcript and English course descriptions. Assessor(academic member of Registration Committee) assesses against the old standards.

Starting part-way through 2011, assessment will be done in a national jointly-administered process against the new competency-based standards. This will also change some of the following sub-sections before the next report.

c) Explain how work experience in the profession is assessed.

Candidates resume describes experience. Description is reviewed by the Registration Committee; sponsors describe examples they have observed.

d) Describe how your organization ensures that information used in the assessment about educational systems and credentials of applicants from outside Canada is current and accurate.

See above re CICIC recognized agencies.

e) Describe how previous assessment decisions are used to assist in maintaining consistency when assessing credentials of applicants from the same jurisdictions or institutions.

*** SAME AS LAST YEAR ***

The Registration Committee maintains a record of significant precedents.

f) Explain how the status of an institution in its home country affects recognition of the credentials of applicants by your organization.

*** SAME AS LAST YEAR ***

Relative status of an institution within its home country has no effect so long as minimum requirements are met. Status of an institution can make it difficult for an applicant to obtain necessary documents at which time we will assist if possible.

g) Describe how your organization accommodates applicants with special needs, such as visual impairment.

Never encountered, but would accommodate on a case-by-case basis

h) State the average length of time required to complete the entire registration process, from when the process is initiated to when a registration decision is issued.

Less than 2 months from the time having submitted all documents unless assessment of non-accredited University courses is required up to 2 months additional may be required. Associate membership applications may take longer if agreement on wording of their individual scope of practice encounters difficulties (average an additional month).

i. State whether the average time differs for internationally trained individuals.

Time did not differ in 2010 once their documentation is in order.

ii. If the average time differs for internationally trained individuals, state whether it is greater or less than the average for all applicants, and the reasons for the difference.

*** SAME AS LAST YEAR ***

No difference.

i) If your organization conducts credential assessments:

i. Explain how you determine the level (e.g., baccalaureate, master's, Ph.D.) of the credential presented for assessment.

U of T or WES (or other CICIC in future)

ii. Describe the criteria that are applied to determine equivalency.

Degree Content is assessed against 16 core subject list.

Starting in 2011 assessment will be against 35 competencies.

iii. Explain how work experience is taken into account.

A minimum of 18 months in Ontario (or acceptable equivalent) is required.

j) If your organization conducts competency assessment:

i. Describe the methodology used to evaluate competency.

Currently, course content is reviewed by the Dean of an accredited school.

A new competency-based assessment process has been developed with other professional forestry bodies across Canada to be implemented in 2011. A complete handbook is expected to be available in 2011.

ii. Explain how the methodology used to evaluate competency is validated, and how often it is validated.

N/A for current process.

Funding is being sought from HRSDC for ongoing monitoring during startup years of the new process and for a subsequent assessment .

iii. Explain how work experience is used in the assessment of competency.

Work experience after graduation demonstrates retention of knowledge and application of skills. Sponsors assess the competence of the work. Over the required 18 months progressive responsibility is expected.

k) If your organization conducts prior learning assessment:

i. Describe the methodology used to evaluate prior learning.

*** SAME AS LAST YEAR ***

N/A

ii. Explain how the methodology used to evaluate prior learning is validated, and how often it is validated.

*** SAME AS LAST YEAR ***

N/A

iii. Explain how work experience is used in the assessment of prior learning.

*** SAME AS LAST YEAR ***

N/A

l) If your organization administers examinations:

i. Describe the exam format, scoring method and number of rewrites permitted.

Exams are set and marked by academics responsible for the subject area.

Most are 3 hours, closed book written essay exams. 1 subject is project based (2 are open book).

Oral exams may be allowed under exceptional circumstances for 1 subject.

The number of rewrites permitted is 2 but subject to reconsideration.

Exams may be written at a time and place of the applicant's choosing.

ii. Describe how the exam is tested for validity and reliability. If results are below desired levels, describe how you correct the deficiencies.

*** SAME AS LAST YEAR ***

Each exam is set and marked by one of the persons setting exams in accredited university programs.

iii. State how often exam questions are updated and the process for doing so.

As needed. In 2010 review of all exams and related reading lists was initiated.

Please identify and explain the changes in your registration practices relevant to this section that occurred during the reporting year.

The bylaws were updated classifying member categories, requirements and terms; suggestions from OFC

staff were included.

Work to further clarify one category (Associate member) continues at year end.

Work continued at year end on an assessment process for applicants not graduating from accredited university program. The process is expected in 2011.

A handbook for applicants was reviewed by OFC staff and a plain language edition.

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Third-Party Organizations (9 / 13)

a) List any third-party organizations (such as language testers, credential assessors or examiners) relied upon by your organization to make assessment decisions.

CES (U of T)and WES are accepted but are used only for degree equivalence, not content.

b) Explain what measures your organization takes to ensure that any third-party organization that it relies upon to make an assessment:

i. provides information about assessment practices to applicants

Meeting were held with both (see below) We have also been in touch with CICIC for consideration of other agencies in CICIC, which some applicants may prefer.

ii. utilizes current and accurate information about qualifications from outside Canada

We rely on their reputation with other larger regulatory colleges, but confirmed their timelines, processes, prices and record access.

iii. provides timely decisions, responses and reasons to applicants

We rely on their reputation with other larger regulatory colleges; however, both formal training and their attention for progressive responsibility and oversight were reviewed.

iv. provides training to individuals assessing qualifications

We confirmed their policies and practice in this regard.

v. provides access to records related to the assessment to applicants

We rely largely on their reputation with other larger regulatory colleges, but have reviewed their policies.

vi. accommodates applicants with special needs, such as visual impairment

Both agencies continue to seek improvements in this regard.

c) If your organization relies on a third party to conduct credential assessments:

i. Explain how the third party determines the level (e.g., baccalaureate, master's, Ph.D.) of the credential presented for assessment.

A developed database of national programs, schools and degrees:research as needed.

ii. Describe the criteria that are applied to determine equivalency.

N/A

iii. Explain how work experience is taken into account.

*** SAME AS LAST YEAR ***

N/A

d) If your organization relies on a third party to conduct competency assessments:

i. Describe the methodology used to evaluate competency.

*** SAME AS LAST YEAR ***

N/A

ii. Explain how the methodology used to evaluate competency is validated, and how often it is validated.

*** SAME AS LAST YEAR ***

N/A

iii. Explain how work experience is used in the assessment of competency.

*** SAME AS LAST YEAR ***

N/A

e) If your organization relies on a third party to conduct prior learning assessments:

i. Describe the methodology used to evaluate prior learning.

*** SAME AS LAST YEAR ***

N/A

ii. Explain how the methodology used to evaluate prior learning is validated, and how often it is validated.

*** SAME AS LAST YEAR ***

N/A

iii. Explain how work experience is used in the assessment of prior learning.

*** SAME AS LAST YEAR ***

N/A

f) If your organization relies on a third party to administer examinations:

i. Describe the exam format, scoring method and number of rewrites permitted.

*** SAME AS LAST YEAR ***

N/A

ii. Describe how the exam is tested for validity and reliability. If results are below desired levels, describe how you correct the deficiencies.

*** SAME AS LAST YEAR ***

N/A

iii. State how often exam questions are updated and the process for doing so.

As needed. Professor re-writes.

Please identify and explain the changes in your registration practices relevant to this section that occurred during the reporting year.

A new assessment approach is expected to be launched nationally in 2011.

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Training (10 / 13)

a) Describe the training that your organization provides to:

i. individuals who assess qualifications

All except publicly appointed Councilors are trained in the profession, the ORAC workshop-Fair Registration Practices "Managing Cultural Difference", and Steinecke. A record of precedent decisions is maintained for reference. Staff do not assess.

ii. individuals who make registration decisions

The same people. All except publicly appointed Councilor are trained in the profession. Staff do not assess. ORAC (Ontario Regulators for Access Consortium) cultural sensitivity workshops were made available as was Steinecke workshop re Registration practices.

iii. individuals who make internal review or appeal decisions

Reconsideration under the OPF Act are by the same people. All except publicly appointed Councilors are trained in the profession. Staff do not assess. Training for the independent internal appeal body is deferred until we get a first request.

Please identify and explain the changes in your registration practices relevant to this section that occurred during the reporting year.

Nil. Except processes were established in the by-laws which were provided to all.

Agreements on the Recognition of Qualifications (11 / 13)

Examples of agreements on the recognition of professional qualifications include mutual recognition, reciprocity and labour mobility agreements. Such agreements may be national or international, between regulatory bodies, associations or jurisdictions.

a) List any agreements on the recognition of qualifications that were in place during the reporting period.

*** SAME AS LAST YEAR ***

All professional forestry bodies in Canada have signed a Mutual Recognition Agreement.

b) Explain the impact of these agreements on the registration process or on applicants for registration.

Transfer between provinces for Registered Professional Foresters in good standing is streamlined. Significant work is required to ensure consistency between jurisdictions.

Please identify and explain the changes in your registration practices relevant to this section that occurred during the reporting year.

While not expected to "go live" until mid 2011, a common process for assessment was developed for use with applicants who have not graduated from an accredited university program. The approach and cost were driven in part by the obligations and limitations under AIT and FQR

Data Collection (12 / 13)

Languages in which application information materials are available

a) Indicate the languages in which application information materials were available in the reporting year.

Language	Yes/No
English	Yes

French	No
Other (please specify)	

Paid staff employed by your organization

b) In the table below, enter the number of paid staff employed by your organization in the categories shown, on December 31 of the reporting year.

When providing information for each of the categories in this section, you may want to use decimals if you count your staff using half units. For example, 1 full-time employee and 1 part-time employee might be equivalent to 1.5 employees.

You can enter decimals to the tenths position only. For example, you can enter 1.5 or 7.5 but not 1.55 or 7.52.

Category	Staff
Total staff employed by the regulatory body	3
Staff involved in appeals process	0
Staff involved in registration process	1

Countries where internationally educated applicants were initially trained

c) In the following table, enter the top source countries where your applicants¹ were originally trained in the profession (**excluding** Canada), along with the number of applicants from each of these source countries.

Enter the country names in descending order. (That is, enter the source country for the greatest number of your applicants in the top row, the source country for the second greatest number in the second row, etc.)

Use the dropdown menu provided in each row to select the country.

Note that only one country can be reported in each row. If two or more countries are tied, enter the information for these tied countries in separate rows.

Country of training (Canada excluded)	Number of applicants in the reporting year
Nepal	1
Romania	1
Honduras	1
n/a	

n/a	
n/a	
n/a	
n/a	
n/a	
n/a	

¹Persons who have applied to start the process for entry to the profession.
 Select "n/a" from the drop-down list if you do not track this information. Enter "0" in a "Number of applicants" field if you track the information, but the correct value is zero.

Jurisdiction where members were initially trained

d) Indicate where your members² were initially trained in the profession (use only whole numbers; do not enter commas or decimals).

The numbers to be reported in the **Members** row are the numbers on December 31st of the reporting year. For example, if you are reporting registration practices for the calendar year 2009, you should report the numbers of members in the different categories on December 31st of 2009.

	Jurisdiction where members were initially trained in the profession (before they were granted use of the protected title or professional designation in Ontario)					
	Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
Members on December 31st of the reporting year	685	140	6	17	4	852

² Persons who are currently able to use the protected title or professional designation of the profession.

Enter "n/a" if you do not track this information. Enter "0" if you track the information, but the correct value is zero.

Additional comments:

Applications your organization processed in the past year

e) State the number of applications your organization processed in the reporting year (use only whole numbers; do not enter commas or decimals).

from January 1 st to December 31 st of the reporting year	Jurisdiction where applicants were initially trained in the profession (before they were granted use of the protected title or professional designation in Ontario)					
	Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
New applications received	22	2	0	3	1	28
Applicants actively pursuing licensing (applicants who had some contact with your organization in the reporting year)	22	2	0	4	1	29
Inactive applicants (applicants who had no contact with your organization in the reporting year)	1	3	0	3	0	7
Applicants who met all requirements and were authorized to become members but did not become members	0	0	0	0	0	0
Applicants who became FULLY registered members	11	1	0	0	0	12
Applicants who were authorized to receive an alternative class of licence³ but were not issued a licence	0	0	0	0	0	0
Applicants who were issued an alternative class of licence³	2	0	0	0	0	2

³ An alternative class of licence enables its holder to practise with limitations, but additional registration requirements must be met in order for the member to be fully licenced. Please list and describe below the alternative classes of licence that your organization grants, such as student, intern, associate, provisional or temporary.

Enter "n/a" if you do not track this information. Enter "0" if you track the information, but the correct value is zero.

Additional comments:

	Class of licence	Description
a)	Full (R.P.F.)	Able to practice any aspect of professional forestry in which they are competent.
b)	Non-Resident	Practicing, but not in Ontario.
c)	Associate	Able to practice forestry within a specific individual scope of practice.
d)	Other	There are other categories of membership, however, they are not entitled to practice.
e)		
f)		
g)		

h)		
i)		
j)		

Reviews and appeals your organization processed in the past year

f) State the number of reviews and appeals your organization processed in the reporting year (use only whole numbers; do not enter commas or decimals).

	Jurisdiction where applicants were initially trained in the profession (before they were granted use of the protected title or professional designation in Ontario)					
	Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
from January 1st to December 31st of the reporting year						
Applications that were subject to an internal review or that were referred to a statutory committee of your governing council, such as a Registration Committee	0	0	0	0	0	0
Applicants who initiated an appeal of a registration decision	0	0	0	0	0	0
Appeals heard	0	0	0	0	0	0
Registration decisions changed following an appeal	0	0	0	0	0	0

Enter "n/a" if you do not track this information. Enter "0" if you track the information, but the correct value is zero.

Additional comments:

Please identify and explain the changes in your registration practices relevant to this section that occurred during the reporting year.

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Certification (13 / 13)

I hereby certify that:

- i. I have reviewed the information submitted in this Fair Registration Practices Report (the "Report").
- ii. To the best of my knowledge:
 - all information required to be provided in the Report is included; and
 - the information contained in the Report is accurate.

Name of individual with authority to sign on behalf of the organization: Tony Jennings

Title: Registrar

Date: February 28, 2011

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